**Module Content Review Policy**

The College of Practice Professors takes the standard of its courses very seriously. The below policy ensures that the standards of our service is maintained.

Module reviews are an integral part of the College’s quality assurance process. The module reviews focus on:

* The appropriateness of the content and assessment method in order to achieve the diploma learning outcomes,
* The course content being up to date and accurate.

**Responsibility**

Responsibility for module review and recommendations rests with CEO. The responsibility for the Review process lies with the College Governance Team.

**Frequency**

Each module is reviewed on an annual basis by the College principals to ensure their value and suitability.

All legal elements of the learning materials will be reviewed by the College’s Legal Representatives to ensure the most up to date version of any legal references are used and are correct as of the time of the review.

**Reporting**

Following the module content update and any required legal adjustments, the college will record the module in the module review schedule.

This policy has been approved & authorised by:

Name: Prof Stuart Orr

Position: CEO

Date: 1 May, 2023

Signature: 

Review date of Policy: 1 May 2024